



MALMESBURY TOWN COUNCIL

Minutes of the **Planning & Environment Committee Meeting** Held in Malmesbury Town Hall on Tues 14th October 2025

Present: P Exton (Chair), I Wallis, M Akhtar, J Akhtar, K Drake, J Paget, R P Jones, O Wallis
Also present: Lisa Dent (Dep Town Clerk), 2 members of the public

PE/25/155 To receive declarations of interest
None received.

PE/25/146 To receive apologies for absence
Apologies received from Cllrs R Sanderson and S James.

PE/25/147 Public participation on items of business included on the agenda
This would be taken at the relevant agenda item.

PE/25/148 To approve minutes of meeting held on Tuesday 23rd September 2025
The minutes were adopted and signed as a correct record.

PE/25/149 To receive and note income and expenditure report
Following review, the report was noted.

It was agreed to vary the order of business.

PE/25/150 To note request from owners of Rosemead Culver Gardens PL/2025/05129 for assistance and consider response.

Malmesbury Town Council is a consultee to planning applications and has a set role within the planning framework and therefore the resident present was referred to Wiltshire Council planning department and/or relevant cabinet member to request advice/assistance to their planning application.

1 member of the public left meeting at 19.14

PE/25/151 To receive report from Cllr J Akhtar re Malmesbury LCWIP (Local Cycling and Walking Infrastructure Plan) Stakeholder Workshop and agree any next steps.

Report had been circulated, resident present was invited to speak. It was agreed that the site meeting to be held by Wiltshire Council on 23/10/25 will be in school half term and it is unfortunate that this will not give a full representation of walking/cycling around the schools and main routes. Also, that the end date for feedback 31/10/25 does not allow much time for a considered response to the consultation.

It was agreed:

1. Cllr Exton and/or Mayor S James will write to the consultation organisers to inform of our dissatisfaction with the fast approaching date for feedback and that the site visit will be in half term (suggesting that the site meeting date be moved to after half term). An extension to the feedback date will be requested.
2. The consultation slides are to be circulated to all P&E councillors and Dep Town Clerk will request councillor feedback and confirmation of availability to attend site meeting on 23rd October.

3. Resident present at meeting will be kept informed of these arrangements for responding to the consultation and attending the site meeting and will be providing input from local residents.

1 member of the public left meeting at 19.40

**PE/25/152 To agree any P&E committee representation to APPEAL 55 Houses off Sherston Rd
PL/2024/06897 11/11/25**

Cllrs P Exton and J Akhtar may be available to attend, to be confirmed. It was noted that Malmesbury Neighbourhood Plan working group and also the Civic Trust may submit representation.

PE/25/153 To consider entering into a funding agreement with Wiltshire Council for the suspension of car park charging commencing 01 October 2025 to 30 September 2026 : first two hours of a stay at Station Road and free parking on bank holidays to Station Road and Cross Hayes at a total cost of £11,676.55

It was agreed to accept the parking agreement charges.

Dep Town Clerk will forward the data from Parking Services to Cllr I Wallis to review and estimate parking charges for the purpose of budget setting. Dep Town Clerk will enquire with Parking Services at Wiltshire Council if a formula or algorithm is used in their calculations.

PE/25/154 To resolve comment to planning applications received since the last meeting

PL/2025/07699 Goosebridge, 37-41 St Johns Street, Malmesbury

No objection

PL/2025/07589 Avon Cottage, 13 Backhill, Malmesbury, SN16 9BT

No objection

PL/2025/07222 Cranmore, Tetbury Hill, Malmesbury SN16 9JW

No objection

PL/2025/07261 22 The Maltings, Malmesbury SN16 0RN

No objection, Malmesbury Town Council requests replacement planting to be considered for the two trees which will be taken down.

PL/2025/07825 15 Burnivale, Malmesbury SN16 0BL

No objection

PL/2025/07947 Mundens Close, Mill Lane, Malmesbury SN16 0AD

No objection

PL/2025/07763 The Warehouse, Silver Street, Malmesbury SN16 9BU

No objection

PE/25/155 Update on standing items

Triangle

No update on speeding survey request, Dep Town Clerk will request an update.

Wheeler Way

The recent meeting online on 2/10/25 with various departments at Wiltshire Council was positive and next steps will be Wiltshire Council mapping the agreed route of the which will link the pathways and improve connectivity. This will enable a costing to be produced and further information will follow.

Dual recycling Bins for general refuse/recyclables

The internal handles have been fitted ahead of the estimated date of 31st October. A vehicle with lifting capabilities will be hired to assist with the installation process and removal of old bins and it is hoped this will be completed within 4 weeks due to availability of the vehicle and staffing. Wiltshire Council owned bin from Birdcage Walk will be relocated to new site at Backbridge Farm (Wiltshire Council have agreed to this and the bin will be emptied by Town Council staff). It was agreed to consider additional bins at the next meeting during budget setting.

Speed Indicating Devices

Speed surveys have been requested to 3 locations.

Malmesbury River Management Plan

Initial contact has been made with various stakeholders and community groups. It was agreed to arrange a meeting for Fri 14th November.

Market Cross

Next tranche of works is being progressed, surveyor will be required to create a specification of works for tender by specialist companies and this will assist with budget setting. It was requested that the survey report is recirculated to councillors.

The meeting was closed at 8.12 p.m.